

June 2017

Hello PIC Families,

I am happy to announce that we are ready to launch PIC's new Food Program. In this mailing you will find the **Food Program Enrollment Form** along with supporting documents to help you complete the form.

**PIC's new year-round hot lunch program will begin this September** in the toddler and preschool classrooms (all rooms except the Bumblebees, Caterpillars, Wild Things and Doodlebugs). We have contracted with Linton's Food Management to provide the meals. *See the sample menu enclosed.*

**The first three months of the new program will be a trial period.** You will have the ability to opt out should the program not meet your family's needs. *For more information on this trial period, refer to the enclosed fact sheet.*

**After the trial period, once enrolled in the food program, you are committing to the program for the full year.**

We will continue the PIC tradition of "Pizza Day" but will move it to Fridays as of September. The cost of pizza will now be included in the Food Program.

**Children must be enrolled in the lunch program for the same number of days that they are enrolled.** Parents who opt in will be billed monthly. *Program fees are outlined on the Enrollment Form.*

**CACFP requires that we collect enrollment forms from ALL families, including those who do not choose to participate.** Through the US Department of Agriculture and The Child and Adult Care Food Program (CACFP), we are able to offer eligible families reduced and free lunches. CACFP will reimburse PIC for a percentage of the cost of food served, as long as we meet their requirements.


**By state law, we need to confirm eligibility (usually completed tax forms) for the free or reduced rate food program.** *Income eligibility rates are included in this mailing.*

**What to do next:** *All current families must complete the enrollment form, even if not participating.*

- **If you DO NOT qualify for the free or reduced lunch but want the lunch program**, please complete the enrollment form, check the "opt in" line, and sign and date the form. No other information is needed.
- **If you DO qualify for the free or reduced lunch program**, please complete the enrollment form, check the "opt in" line, and sign and date the form. **You must also send in a copy of your most recent tax forms if you have not already given us that information.**
- **If you choose NOT to enroll in the lunch program**, please complete the entire form by indicating that your child receives morning and afternoon snacks (circle AM and PM snacks) at PIC, then sign and date the form. No other information is needed.

If you have any questions, feel free to contact me at [dgreen@parentinfantcenter.org](mailto:dgreen@parentinfantcenter.org).

Thank you for entrusting your children in our care.



Deb Green

In this mailing:

- Food Program Fact Sheet
- PIC Food Program Enrollment Form
- CACFP Income Eligibility Guidelines
- Sample Monthly Menu